



CORPORATE HEALTH AND SAFETY COMMITTEE - 4TH JULY 2005

SUBJECT: ASBESTOS AND FIRE SAFETY RESOLUTION MEETING

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the outcome of a recent meeting to resolve issues raised following asbestos and fire safety audits.

2. SUMMARY

- 2.1 The Corporate Health and Safety Unit carried out 69 audits between January – April 2005. These audits highlighted problems across all Directorates with the way asbestos and fire safety is managed.
- 2.2 It was agreed that a meeting would be arranged to discuss a way forward, and that representatives from Property Services, Risk Management, the Council's asbestos removal section and senior health and safety officers from each Directorates would be invited to discuss the measures needed to improve management of these areas.
- 2.2 The meeting took place on 11th June and it was decided that action required to address deficiencies included:

Asbestos Management

- Policy review and re-launch
- Training to be organised for Building Managers (sub group to direct) Training to be supplemented where necessary by written guidance, procedures and documentation
- Training to be organised within Directorate for Caretakers. To be supported by written limitations etc.
- Audit of asbestos policy, six months after relaunch

Fire Safety

- Policy launch to be supported by implementation plan.
- Directorate H&S Officers to work with Building Managers to put in place fire safety arrangements and training.
- Property Services to develop a 3 year fire risk assessment action plan.
- CHSU to re-audit 6 months after policy launch.

3. RECOMMENDATION

3.1 That the contents of the report be noted.

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Councillor Paul Ford, Cabinet Member